



Maintenance Instructions

W158N9332 Nor-X-Way Avenue
Menomonee Falls, WI 53051

www.everwhiteboards.com

phone **800-824-1482**

fax 262-250-7176

sales@everwhiteboards.com

At EverWhite, our name is our promise. EverWhite dry erase boards feature a unique surface that does not allow marker ink to penetrate, and under normal use and maintenance, we guarantee that your EverWhite dry erase board will stay white for a lifetime.

Cleaning Your EverWhite Dry Erase Board:

A protective layer is placed on each EverWhite board to protect the surface during transit. After installation, this protective layer must be removed, and the board must be cleaned with window or glass cleaner BEFORE the first use.

Over time, dry erase markers may leave behind particles on whiteboards that resemble dust or residue. To keep your EverWhite board looking new, simply clean the surface periodically with water or regular household glass cleaner. No expensive dry erase board cleaners are required.

We recommend using a microfiber cloth as an eraser, such as our EverCloth, because microfiber cloths are superior for capturing and removing marker ink residue. Before using other types of whiteboard erasers, confirm that there are no sharp filaments or sharp edges that could scratch the board. You may contact one of our Customer Service Representatives at 800-824-1482 to request samples of the EverWhite surface that may be used for testing erasers. EverWhite cannot be held liable for damage caused by unsuitable erasers.

Removing Permanent Marker Ink:

Permanent marker ink can be quickly and easily removed from the EverWhite surface. Using a regular dry erase marker, simply write over the permanent marker. Then, erase as usual.

To remove permanent marker ink from a larger portion of the EverWhite surface, please call our customer service department at 800-824-1482 to receive information on recommended cleaners. **NEVER use a scouring pad or abrasive cleaner, as this may destroy the whiteboard surface.**

Removing Tape, Stickers, etc.:

To remove items such as tape or stickers from the EverWhite surface, use an adhesive remover such as GooGone®. Never use anything abrasive or sharp to remove these items—not even your fingernails.

Use of Magnets:

Do not slide magnets across the EverWhite surface or use any magnets with sharp edges. Sliding magnets across the surface or using magnets with sharp edges may cause damage to the EverWhite surface. If the EverWhite surface is scratched, the lifetime stain-free guarantee is voided because scratching may compromise the stain resistance of the surface.

Recommended Products for Cleaning Your EverWhite Boards:

No expensive or harsh cleaners are necessary for cleaning your EverWhite board. Water or household glass cleaner such as Windex® is recommended. If you have questions about cleaners, you may call our customer service department at **800-824-1482** or email [**sales@everwhiteboards.com**](mailto:sales@everwhiteboards.com).